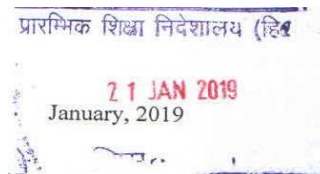


No. EDN-H(2)B(2)1/2019- Pro-JBT(TET)-NM/Med.  
Directorate of Elementary Education  
Himachal Pradesh, Shimla-1

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Dated: Shimla-1 the



All the Deputy Directors of Elementary Education,  
Himachal Pradesh.

All the BEEOs of Block Elementary Education Offices in HP.

Subject:- Regarding inclusion the names in TGT (NM/Med) promotion panel amongst TET pass in-service JBTs Possessing B.Sc.(NM/Med.) & B.Ed. as per existing R&P Rules for promotion as TGT (NM/Med) in the year 2019.

Sir/Madam,

On the subject cited above, it is informed to all the concerned that the department is going to fill up the vacant posts of TGT (NM/Med) by way of promotion from JBT cadre against 15% quota. In order to prepare/update the panel, information for the year 2019 vis-a-vis present place of posting of incumbent are being called amongst in-service JBTs on Proforma-I through proper channel duly verified and recommended by the BEEO. All the particulars along with ACRs of the incumbents will be verified by the Deputy Director of Elementary Education **being appointing/disciplinary authority of JBT** on prescribed Proforma-II and consolidated panel for promotion as TGT (NM/Med.) be prepared separately at Deputy Director of Elementary Education level and submit the same to this Directorate on or before **11.02.2019** along with all relevant documents. Accordingly, final promotional panel will be prepared at this Directorate. Any correspondence or case directly forwarded to this Directorate will not be entertained. It is further clarified that option once exercised cannot be changed and no correspondence with regard to change of option will be entertained by the department. **It may please be noted that no cases should be left out. In case any left out case is found in future the sole responsibility will be rest upon you.**

This letter along with profoma-I & II is available on the Departmental website i.e. [www.himachal.nic.in/eledu](http://www.himachal.nic.in/eledu). Individual concerned is directed to download the same from departmental website. No hard copy is being supplied to anyone.



**DIRECTOR**

**PROFORMA-I**

TO INCLUDE NAME IN TENTATIVE PANEL FOR PROMOTION TO THE POST OF TGT (NM/Med) AMONGST TET PASS IN-SERVICE JBTs HAVING BECHELOR DEGREES.

The case in duplicate to be submitted to the Block Elementary Education Officer concerned as per following instruction:-

(It is informed that option once exercised cannot be changed so it is advised do opt promotional avenue carefully)

1	Name of JBT Teacher (As per service record) and Contact No.								
2	Father's/Husband's Name								
3	Name of present school, Block & District								
4	Date of Birth			DD	MM	YYYY			
5	Date of Regular Appointment as JBT			DD	MM	YYYY			
6	Category (UR/SC/ST/OBC/PHH) (Attach the certificate)								
7	Final Seniority No. as JBT and PMIS Code			Seniority Number			PMIS Code		
8	Integrity (Vigilance/Department enquiry if any status thereof)								
9	Subject in which promotion sought as HT/TGT (NM/Med) as per Govt. Letter No. Per(AP-B) B (11)-2/2004-16 dated 03.12.2014				Date of option				
10	Permanent Address								
11	Permission obtained if qualification acquired during service, yes or no if yes, enclose permission order copy/if no, reason thereof;								
12	Qualification								
	Name of Exam passed	Roll No.	Exact date of passing the Exam	Name of Board / University	Regular/Correspondence	Total Marks	Marks Obtained	%age	Attested copies must be enclosed
i	10 <sup>th</sup>								
ii	JBT								
iii	B.Sc. (NM/Med)								
iv	B.Ed.								
v	TET (NM/Med)								

**Note-I** It may be ensured that no case without completion of five years as regular service as JBT has been forwarded in r/o all categories.

**I do certify that all the particulars at Sr. No. 01-12 are correct and I do opt for promotion as TGT (NM/Med). Being State cadre of TGT, I am ready to serve any institution of the State.**

Date: .....

Place: .....

Certified that:-

1. All the particulars shown from 01-12 are true and correct, hence verified.
2. The JBT concerned has completed five years regular service as JBT and also opt for promotion as TGT (NM/Med) and one copy of option may be sent with the case and one copy to be kept in office record.
3. The final JBT seniority number and Category to which JBT has applied has been verified.

**Signature of JBT**

**Signature of BEEO**

Full Name .....

Contact No. ....

**PROFORMA-II**

(The cases to be submitted by the Deputy Director Elementary concern to the Director Elementary in consolidated manner only)

Sr. No.	Name of JBT (As per service record)	Present school, Block & Distt.	DOB	D.O.A. as JBT (On regular basis)	Final seniority No.	Integrity	TGT Stream (B.Sc. (NM/Med))	Category UR/SC/ST/OBC/PHH	Contact No.	Name of University from where passed B.Ed. degree	Enclose Proforma-I with all documents in order to verify column
	1	2	3	4	5	6	7	8	9	10	11
1											
2											
3											
4											
5											

Certified that:-

1. All the particulars shown from Sr. No. 01-12 are true and correct, hence verified.
2. The JBT concerned has completed Five years regular service as JBT.
3. The final Seniority Number as JBT shown in the case is verified.

**Signature of Deputy Director of Elementary Education**  
....., Distt. ...., HP.

**Work & Conduct/Vigilance Clearing Certificate**

Certified that the work & conduct of Sh./Smt./Miss. ....  
(D.O.B.....) JBT, PMIS Code..... GPS .....,  
BEEO ....., Distt. ...., HP  
for the last three years has been found Satisfactory/Good/Very  
Good/Excellent/Outstanding. Further it is stated that there is no departmental/  
vigilance inquiry is pending against the said teacher.

There is nothing adverse against the above mentioned JBT which may debar  
him/her from promotion as TGT (NM/Med).

Date: .....

Place: .....

Signature of BEEO/CHT  
Full Name .....  
Contact No. ....

Countersigned by the:-

Deputy Director of Elementary Education  
....., Distt. ...., HP.

**Option opted for Promotion**

I ..... (D.O.B.....),  
PMIS Code..... working as JBT in GPS .....,  
BEEO ....., Distt. ...., HP do opt the  
promotion channel of **HT/TGT(NM/Med.)** for my future service as per the  
instructions issued by the Govt. of HP vide Letter No. Per(AP-B) B (11)-2/2004-  
16 dated 03.12.2014.

Date: .....

Place: .....

Signature of JBT  
Contact No. ....

Countersigned/Verified by the:-

BEEO/CHT  
Full Name .....  
Contact No. ....

Countersigned by the:-

Deputy Director of Elementary Education  
....., Distt. ...., HP.